

EUTR2

Application for permanent residence for an EEA or UK national

Who is this form for?

You should use this application form if:

You are an EEA national

or

you are a United Kingdom national

 You are applying for a permanent residence certificate under the European Communities (Free Movement of Persons) Regulations 2015, as amended

or

you are applying for a permanent residence document under the European Union (Withdrawal Agreement) (Citizens' Rights) Regulations 2020

- You have lived in Ireland for five years or more as an EEA national or United Kingdom national
- You are exercising your EU Treaty Rights in the State (employed, self-employed, residing with sufficient resources, studying or involuntarily unemployed) for a continuous period of five years

How to complete this form:

- You must complete this form in CAPITAL letters
- You must place a tick (✓) in the boxes that are relevant to you
- You must complete all sections of this form which are relevant to you in full
- You must submit photocopies of supporting documents for the relevant five year period
- You must complete the checklists on pages 20 and 21 for each application
- You, the applicant, must sign and date the Declaration on page 22, at the end of this form
- If you cannot provide any of the information requested at this time, please give the reason in writing with this application

 You must send your completed application form and any supporting documents you wish to provide to the address below

> Permanent Residence EU Treaty Rights Division Immigration Service Delivery Department of Justice 13/14 Burgh Quay Dublin 2, D02 XK70

- Your application may be delayed if you do not send it to the address listed above
- We recommend you send your application by Registered Post
- If you choose to send your application by registered post you can track it on the An Post website, <u>www.anpost.ie</u>

Warning:

If you have a change in circumstances while your application is being processed, for example:

- If you change your personal details (your name, nationality etc.)
- If your contact details change (your phone number, address or legal representative etc.)
- If there is a change in other circumstances, you must inform EU Treaty Rights Division immediately and provide any relevant supporting documentation

Data privacy notice

Introduction

1. The data you provide is collected by EU Treaty Rights Division in Immigration Service Delivery (ISD), a Business Unit of the Department of Justice (DoJ). The data controller for the information you provide is the Department of Justice and the data controller's contact details are:

EU Treaty Rights Division,
Immigration Service Delivery
Department of Justice,
13/14 Burgh Quay,
Dublin 2,
D02 XK70

How will your personal data be used?

- 2. We may use the personal data you provide in your application for the purpose of:
 - assessing your entitlement or continued entitlement to reside in the State as the family member of the EEA national named in your application, or
 - assessing your entitlement or continued entitlement to reside in the State as the family member of the UK national named in your application, or
 - assessing your entitlement or continued entitlement to permanent residence in the State as an EEA national,
 - assessing your entitlement or continued entitlement to permanent residence in the State as a UK national.

Legal Basis for processing your Personal Data

3. Our legal basis for collecting and processing this data is in accordance with Section 8 of the Immigration Act 2003 and to fulfil the function of the Minister for Justice in relation to asylum, immigration (including visas) and citizenship matters as designated in the Ministers and Secretaries Act 1924 (as amended).

Further processing of your Personal Data

4. Where it is necessary and proportionate to do so, in accordance with the Data Protection Act 2018 and the GDPR, further personal data may be requested or received from/provided to other Public

Authorities/competent authorities/international organisations for the purpose of:

- Verification of the data received under Directive 2004/38/EC, Regulation 26 of the EC (Free movement of Persons) Regulations 2015 as amended, EU (Withdrawal Agreement) (Citizens' Rights) Regulations 2020, section 3 of the Immigration Act 1999.
 - Section 8(1) and 8(2) of the Immigration Act 2003, section 4 of Immigration Act 2004,
- Work Permit application for non-EEA nationals in accordance with Section 37 of the Employment Permits Act 2006;
- Processing applications for residence Section 261(2) of the Social Welfare Consolidation
 Act and Civil Partnership and Certain Rights and Obligations of Cohabitants Act 2020;
- Section 41 of the 2018 Act.
- 5. We may also process your personal data for research or statistical purposes as allowed under the Data Protection Act 2018 and the GDPR.

A competent authority means:

A public authority competent for the prevention, investigation, detection or prosecution of criminal offences or the execution of criminal penalties in the State, including the safeguarding against, and the prevention of, threats to public security, or any other body or entity authorised by law to exercise public authority and public powers for the purposes of the prevention, investigation, detection or prosecution of criminal offences or the execution of criminal penalties in the State, including the safeguarding against, and the prevention of, threats to public security.

Security of Personal Data

- 6. The personal data provided will be stored securely on DoJ servers. It may be shared, where appropriate, with the following third parties:
 - Government Departments and agencies
 - An Garda Síochána
 - · EEA competent authorities
 - EEA police forces
 - UK competent authorities
 - Individuals with your consent for example, employer, landlord
 - Service providers of the DoJ, for example, data handling and storage providers, producer of Residence Card/Residence Document/Irish Residence Permit.

Contact for Queries

7. The contact for any queries in relation to this form is EU Treaty Rights Division, Immigration Service Delivery, Department of Justice, 13/14 Burgh Quay, Dublin 2, D02 XK70.

How long will Personal Data be retained?

8. This data will be stored in accordance with the requirements of the National Archives Act 1986.

How to Request a copy of your Personal Data

- 9. You can request a copy of your personal data by completing a Subject Access Request (SAR) form, available:
 - at http://www.justice.ie/en/JELR/Pages/Data_Protection or
 - from the Data Protection Support and Compliance Office (DPSCO) at the address below.

Forward the completed form by email to subjectaccessrequests@justice.ie or by post to the DoJ Data Protection Officer at the address below. You will be required to verify your identity before the data can be forwarded to you. The time limit for responding to a SAR commences once your identity has been verified.

Your Rights in relation to your Personal Data

- 10. You have the right to rectify any inaccuracies in your data. To do this you should write to the Data Steward, EU Treaty Rights Division, Immigration Service Delivery, Department of Justice, 13/14 Burgh Quay, Dublin 2, D02 XK70, documenting the inaccuracies, which need to be rectified. The right to rectification is not absolute and each request will be considered on its own merits.
- 11. You have the right, where appropriate, to obtain erasure of your data and/or a restriction on the processing of your data as well as the right to object to the processing of your data. The right to erasure, restriction or objection is not absolute and each request will be considered on its own merits.
- 12. You have the right to lodge a complaint with the Data Protection Commission (DPC). You can contact the DPC by webforms on their website www.dataprotection.ie or by post to: 21 Fitzwilliam Square South, Dublin 2, D02 RD28

Further details in relation to your data protection rights can be found in the Department of Justice Data Protection Policy available at: http://www.justice.ie/en/JELR/Pages/Data_Protection

Contact the DPO	
You can contact the Data Protection Officer (DPO) fo	r the Department of Justice by post at:
Data Protection Officer,	
Department of Justice,	
51 St. Stephen's Green,	
Dublin 2, D02 HK52.	
or	
by email - dataprotectioncompliance@	justice.ie
I acknowledge that I have read and understood t	he information outlined above, which relates to
my data protection rights.	
Name (Applicant)	_
Signature (Applicant)	Date
Name of Parent/Guardian if applicant is under 18	
Signature of Parent/Guardian	Date

Section 1 Applicant Details

1.1 Su	rnam	ie / F	amily	nam	ne (a	as sł	now	n in	pas	spo	rt)											
1.2 Fo	renai	me(s)) (as i	in pa	ssp	ort)																
															\							
1.3 Oth		ame(nown.		aide	n na	ame,	nar	ne a	at bi	rth,	any	oth	er na	ame	s) b	y Wl	nich	you	are	or	hav	9
1.4 If yo	ou ha	ive b	een k	now	n by	any	oth	ier r	nam	e(s)	, wh	at d	ates	did	you	ı us	e thi	is/th	ese	nan	nesí	?
1.5 Dat	e of	birth M]/[YY	Y	Y		1.6	Ge Ma		r (√)] Fe	mal	e			Oth	ner		
1.7 ISD	Per	son I	.D Nu	ımbe	er (if	you	hav	e o	ne)													
1.8 Na	tiona	lity	T																			
1.9 Do	you l	nold,	or ha	ıve y	ou e	ver	helc	l, ar	ny of	ther	nati	ona	lity (or na	atior	naliti	es?	(✓)				
Yes	giv	e det	ails b	elow	<i>ı</i>)		No)														

1.10) C	urr	en	t ho	om	e a	dd	re	SS	in I	rela	and																		
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1.17																lea:				tail	s o	f yc	our	spo	use	e or	ра	rtne	r or	า
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Section 2 Continuous residence in the State for 5 years

This section asks about all the addresses you have lived at in the State during the continuous period of five years. You must supply all addresses at which you have lived, even if you lived there for only a short time. There must be no gaps in the dates you provide and you must supply documentary evidence for every address at which you lived for each year during the five-year period.

2.1 Date you started living at your current address	2.2 Current resider	2.2 Current residency status (✓) (If other please ex								
D D / M M / Y Y Y Y	Home Owner	Tenant	Other							
In the below subsections, please provide five years. Start with your current/mode additional space, please complete American enclose it with your application form.	ost recent address	and work backwa	ards. If you require							
2.3 Previous Address 1										
A. Address										
B. Address Eircode										
C. What date did you begin living at the	is address and whe	n did you stop livir	ng there?							
DD/MM/YYYY	ТО		M / Y Y Y Y							
D. What type of tenancy did you have	at this address? (If	other give details)	(✓)							
Home owner	Rental/Tenan	су	Other							

A. Address				
B. Address Eircode				
C. What date did you begin living at th	nis address and when	did you stop liv	ing there?	
	то		M / Y Y Y	Y
D. What type of tenancy did you have	at this address? (If o	ther give details) (<)	
Home owner	Rental/Tenanc	y	Other	
2.5 Previous Address 3				
A. Address				
B. Address Eircode				
C. What date did you begin living at th	nis address and when	did you stop liv	ing there?	
	то		/ Y Y Y	Y
D. What type of tenancy did you have	at this address? (If o	ther give details) (<)	
Home owner	Rental/Tenanc	у	Other	

2.4 Previous Address 2

A. Address		
B. Address Eircode		
C. What date did you begin living at th	is address and when o	lid vou stop living there?
	то	D D / M M / Y Y Y Y
D. What type of tenancy did you have	at this address? (If oth	ner give details) (✓)
Home owner	Rental/Tenancy	Other
O 7 Dunaida na Adalasa a 5		
2.7 Previous Address 5		
A. Address		
B. Address Eircode		
C. What date did you begin living at th	is address and when c	lid you stop living there?
	то	
D. What type of tenancy did you have	at this address? (If oth	ner give details) (✓)
☐ Home owner	Rental/Tenancy	Other

2.6 Previous Address 4

Section 3 Current activity in the State

3.1 Current or most recent activity (✓)
Employment Self- employment Study Involuntary unemployment sufficient resources
3.2 Name of your current or last employer, business or college
3.3 Address of employer, business, or college
3.4 Address Eircode 3.5 Contact telephone number for employer, business, or college
3.6 Email address for employer, business, or college
3.8 Date of cessation of activity
3.7 Date activity started (if you have ceased an activity)
3.9 Reason for cessation of employment or self-employment, if applicable (✓)
— Permanently — Occupational — Other (give details
Retired incapacitated illness occupational below)
3.10 Are you receiving any funds or social welfare benefits from this State or any other State?
3.10 Are you receiving any funds or social welfare benefits from this State or any other State? (If you are please outline below)

Section 4 Activities in the State for a continuous 5 year period

Please give details of all activities in Ireland for your continuous five years of residence. You must also submit documentary evidence to show your activity for each of the five years. Start with your most recent activity and work backwards. If you require additional space, please complete **Annex B** (available on EU Treaty Rights web page) and enclose it with your application form

NOTE: For "Details of activity" in this section, please provide the following as applicable: name and address of workplace; name and address of business; address of college and course title; type of Social Welfare received; details of resources (e.g. pension).

4.1	Previous A	ctivity 1													
A. T	ype of activity	v (√)													
	Employment		Self- mployment		Stud	y			oluntar ploym		F	suf	ding fficie		
B . [Details of activ	vity (as o	utlined abo	ve)											
															_
C. [Date activity s	/ -	YYY		D. Da	7 / [ivity e	ended	/ Y	Υ	Y				
4.2	Previous A	ctivity 2	2												
A. T	ype of activity	' (✓)													
E	Employment	□ Se em	lf- ployment	St	udy			nvolu ınem _l	ntary oloym	ent [su	esidi fficie sour	ent	with	
B . [Details of activ	vity (as o	utlined abo	ve)											
															_
C. [Date activity s	tarted			D. Da	te act	ivity e	ended							
D	D / M M	/ Y	YYY		D D	/	им	/ Y	Y	Υ	Y				

A. Type of activity (✓)					
Employment en	Self- mployment	Study [Involuntar unemploym		
B. Details of activity (as o	utlined above)				
C. Date activity started D D / M M / Y	/ Y Y	D. Date activ	ity ended	YY	
4.4 Previous Activity 4					
A. Type of activity (✓)					
A. Type of activity (✓) ☐ Employment ☐ Sel	f- Stuployment	udy [Involuntary unemploymo	Residing with sufficient resources	า
☐ Employment ☐ Sel	ployment St	udy [ent sufficient	า
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☐ Employment ☐ Sel em	ployment St	udy [ent sufficient	n
☐ Employment ☐ Sel em	ployment St	udy [unemployme	ent sufficient	n

4.3 Previous Activity 3

Section 5 Personal History of the applicant

- This section asks about any criminal convictions you have.
- This section asks about any involvement you may have had in war crimes, genocide, crimes against humanity or terrorism.
- Please note, if you have received more than 3 charges/indictments/convictions, please photocopy the relevant sections and enclose the completed sections with this form
- This section also asks about your immigration history
- If you fail to answer all of these questions as fully and accurately as possible, your application may be refused

Warning, it is an offence under Regulation 30 of the European Communities (Free Movement of Persons) Regulations 2015 and under Regulation 21 of the European Union (Withdrawal Agreement) (Citizens' Rights) Regulations 2020 to make a statement that you know to be false or misleading.

5.1 Have you ever been charged or indicted in any country with a criminal offence for which you

have not been tried in court? (\checkmark) If y photocopy this page and enclose the	you have received more than 3 charges/indictments, please e completed section with this form.
Yes (give details below)	☐ No
Charge/Indictment No. 1	
Name under which you were charged/indicted	
Country where you were charged/indicted	
Type of offence	
Date of trial	
Charge/Indictment No. 2	
Name under which you were charged/indicted	
Country where you were charged/indicted	
Type of offence	
Date of trial	
Charge/Indictment No. 3	
Name under which you were charged/indicted	
Country where you were charged/indicted	
Type of offence	
Date of trial	

details for EACH criminal conviction	d of an offence in Ireland or abroad? (✓) If yes, please provide on, starting with the most recent one. If you have received please photocopy this page and enclose the completed
Yes (give details below)	☐ No
Criminal conviction No. 1	
Name under which you were convicted	
Country where you were convicted	
Type of offence	
Sentence given	
Date sentenced	
Term of imprisonment, if any, in months	
Criminal conviction No. 2	
Name under which you were convicted	
Country where you were convicted	
Type of offence	
Sentence given	
Date sentenced	
Term of imprisonment, if any, in months 5.4 Did you comply, or are you in	compliance with the imposed conditions or restrictions? (✓)
Yes	No L
,	r been required to comply with conditions following release eriod of probation or restricted licence)
Yes (give details below)	No
Type of condition imposed	
Date condition started	
Term of condition (date of expiry)	

5.5 Have you, in either peace time or war time, ever been involved in, or been suspected of involvement in, war crimes, crimes against humanity or genocide? (✓)	
Yes (give details below) No	
5.6 Have you ever been involved in, supported, or encouraged terrorist activities in any country? (✓)	
Yes (give details below) No	
5.7 Have you ever been a member of, or given support to an organisation, which has been associated with terrorism? (✓)	
Yes (give details below) No	
5.8 Have you ever served in a military force, or State-sponsored private militia, undergone an military or paramilitary training, or been trained in the use of weapons and/or explosives? (✓) 	у
Yes (give details below)	
5.9 Have you ever been deported/removed from Ireland or another country? (✓)	
Yes (give details below) No	
Date of Deportation/Removal	
Country deported/removed from	
Country deported/removed to	

5.10 Are you, or have you lreland or any other		a deportation, exclusion	or removal order in
Yes (give details b	elow) No		
Type of order			
Date of order			
Status of order			
5.11 Have you ever bee	n denied permission to e	enter or remain in any ot	her country? (✓)
Yes (give details b	elow) No		
Type of permission denied			
Name of Country			
Date of denial of permission			
5.12 Provide details of a photocopy this sect	Il countries you have vis		If necessary,
<u>Country</u>	Date of Travel	Reason for visit	Length of stay

5.13	Provide all addresses at which you have lived in the last ten years. If necessary,
	photocopy this section and submit with this application? Please provide the dates you
	lived at the address.

	<u>Address</u>	Dates you lived there
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Section 6 Document Checklist

Please provide **photocopies** of the documents requested below. Identity documents and civil certificates should be photocopied in colour and photocopies should include all pages (including blank passport pages). You must supply evidence of residency and activities for the continuous five year period immediately prior to making this application.

	<u>Description</u>	Tick if you have submitted	Number of pages	For Official Use
lde	entity documents	(√)		
1.	Passport of the applicant			
2.	National Identity Card			
3.	2 passport photos			

Evidence of residence in the State for a continuous period of five years

Re	sidency documents for renting a property	
4.	Tenancy Agreement	
5.	Letter from landlord/letting agent including contact details	
6.	Letter from local authority/County Council	
7.	Utility bills in your name	
8.	Bank statements showing rental payments	
9.	Evidence of rent payments	
Re	sidency documents for homeowners	
10.	Title or deeds as applicable	
11.	Letter from Mortgage Provider/Local authority/County Council	
12.	Utility bills in your name	

	Evidence of activity in the State for a continuous period of five years						
For	any period of employment						
1.	Letter from employer setting out terms of employment						
2.	Current contract of employment,						
3.	2 recent payslips						
4.	P60 certificate or Employment Detail Summary for a continuous five year period						
5.	Corresponding bank statements to show earnings						

Fo	r any period of self-employment	
6.	Agreed Tax assessment from Revenue for last financial year	
7.	Letter of registration for self-assessment of income tax (Revenue)	
8.	Certificate from Companies Registration Office	
9.	Sales/Service invoices for the last six months	
10.	Corresponding bank statements for the business for the continuous five year period	
Fo	r any period of study	
11.	Letter from course provider, including course description, start date and end date	
12.	Letter from private medical insurance provider for yourself and any dependents	
13.	Copy of private comprehensive health insurance policy	
14.	Evidence of payment of private health insurance policy	
Fo	r any period of involuntary unemployment	
15.	Letter from Department of Social Protection outlining any benefits which have been received	
16.	Letter from most recent employer outlining circumstances of redundancy	
17.	P45 certificate or Employment Detail Summary for last employment	
18.	P60 certificates or Employment Detail Summary for the relevant period(s)	
Fo	r any period of residing with sufficient resources	
19.	Evidence of financial resources e.g. bank statements	
20.	Letter from Department of Social Protection outlining any benefits which have been received	
21.	Letter from private medical insurance provider for you and any dependents	
22.	Copy of private comprehensive health insurance policy	
23.	Evidence of payment of private health insurance policy	
lf t	here has been a cessation of activities	
24.	Evidence of cessation of employment or self-employment	
25.	Letter outlining the circumstances of cessation of activities	
26.	Evidence of receipt of a State pension (contributory or non-contributory)	
27.	Details of any allowance, benefit or supplement for any disability, injury or illness (as applicable)	_

Section 7 Declaration

You (the applicant) must read the declaration below and sign it. It must be signed by you and not by a representative or other person acting on your behalf. If you are under 18, your parent or guardian may sign it.

Warning: If you do not submit a signed declaration your form will be returned to you.

I hereby apply for a permanent residence certificate for myself. The information I have given is complete and is true to the best of my knowledge. I also declare that the photographs submitted with this form are a true likeness of me. I confirm that if, before my application is decided, there is a material change in my circumstances or new information relevant to this application becomes available, I will inform the EU Treaty Rights Division of the Department of Justice in writing immediately. I understand that any false or misleading information or fraudulent supporting documentation submitted will result in the refusal of this application.

I acknowledge that the EU Treaty Rights Division may make enquiries to confirm any of the details or documents provided by me in this application, including my participation in an interview process.

I am aware that a person who asserts an entitlement to any rights on the basis of information which he or she knows to be false or misleading in a material particular shall be guilty of an offence and shall be liable on summary conviction to a fine not exceeding €5,000 or to a term of imprisonment not exceeding 12 months, or both.

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Date DD / MM / YYYY Signed by Applicant																				
Name of Parent/Guardian of applicant if aged under 18 (BLOCK CAPITALS)																				
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Date DD/MM/YYYY																				
Dat	te		D	D]/	M	l IV	1 /	Y	()	()		′							
		by	Par	ent]	M ardi	an o	<u> </u>	ppli	icar	t if	() age	d u	nde	r 18	}				
		by	Par	ent]/ ⁄Gua	ardi	an o	of a	ppli	icar	nt if	age	d u	nde	r 18	3				
		by	Par	ent] / ⁄Gua	ardi	an (of a	ppli	icar	nt if	age	d u	nde	r 18	3				