



## Form 3(11)

### Who is this form for?

You should use this application form if:

- You wish to make representations to the Minister for Justice pursuant to Section 3(11) of the Immigration Act 1999 to revoke a deportation order.

### How to complete this form:

- Please complete this form in CAPITAL letters and where indicated place a tick ( ✓ ) in the relevant box.
- You must complete all sections of this form fully.

### Where to send your completed form

- You must send your completed form and supporting documents to the address below

**Acknowledgements Unit,  
Repatriation Section,  
Immigration Service Delivery,  
Department of Justice,  
13/14 Burgh Quay,  
Dublin 2  
D02XK70**

Or via email to **repatadmin@justice.ie**

- If you communicate by post we recommend you send your application by Registered Post
- Registered Post can be tracked on the An Post website [www.anpost.ie](http://www.anpost.ie)

## **Data protection statement**

1. The data you provide in this form is collected by the Immigration Service Delivery (ISD), a part of the Department of Justice. The data controller for the information you provide is the Department of Justice. The data controller's contact details are: Acknowledgements Unit, Repatriation Division, Immigration Service Delivery, Department of Justice, 13 – 14 Burgh Quay, Dublin 2, D02 XK70.

2. You can contact the Data Protection Officer for the Department of Justice by writing to:

The Data Protection Officer, Department of Justice, 51 St. Stephen's Green, Dublin 2, D02 HK52. Or by email – [dataprotectioncompliance@justice.ie](mailto:dataprotectioncompliance@justice.ie)

3. We will use the personal data you provide in this form for the following purposes:

- To make a decision as to whether your Deportation Order should be revoked or reaffirmed.
- We may also use the personal data you provide in this form and in associated correspondence as part of any future considerations regarding your immigration or citizenship status.

4. We collect and process this data in order to comply with our legal obligations or to perform tasks in the public interest. The specific basis for collecting and processing this data is as follows:

- Section 3 of the Immigration Act, 1999 (as amended)

5. The personal data provided here will be stored securely in ISD's databases. It may be shared, if necessary, with the following third parties:

- Government Departments and Agencies;
- An Garda Síochána;
- EEA competent authorities;
- EEA police forces;
- 3<sup>rd</sup> parties who have provided documentary evidence by or on behalf of the application, e.g. employers and landlords (with the consent of the data subject);
- 3<sup>rd</sup> party service providers in the areas of data handling and storage and in the production of IRP cards.

6. The personal data provided in this form may be transferred to a 3<sup>rd</sup> country and policing agencies including INTERPOL.

7. This data may be retained until ISD can be sure that neither party will have any further contact with the immigration services. This may be an indeterminate period as your immigration history in the State may span a full lifetime. It will be referred thereafter to the Director of National Archives for appraisal under the National Archives Act 1986.

8. The personal data you provide in this form is necessary for us to determine your immigration position in the State. If you do not provide such data, your immigration case will be determined based on the information and documentation already held on your case file.

9. You have the right to request access to, and a copy of, your personal data that we process. You can do this by filling in a Subject Access Request form, available at [www.justice.ie](http://www.justice.ie), and sending it to [dataprotectioncompliance@justice.ie](mailto:dataprotectioncompliance@justice.ie). You may be required to verify your identity before we send the information to you.

10. You have the right to request us to rectify any errors in your data or to erase your data, as well as to seek a restriction of the processing of your data or to object to the processing of your data in certain circumstances. To do this you should write to Repatriation Division, Immigration Service Delivery, Department of Justice, 13 – 14 Burgh Quay, Dublin 2, D02 XK70 explaining what errors need to be rectified or erased or your reasons for seeking the restriction of, or objecting to the processing of your data.

11. You have a right to lodge a complaint with the Data Protection Commission if you believe your personal data is being processed by us unlawfully. Information about how to make a complaint can be found on [www.dataprotection.ie](http://www.dataprotection.ie)

**The full text of DJE's Data Protection Policy can be found at [gov.ie - Protecting Personal Data in the Department of Justice \(www.gov.ie\)](http://gov.ie - Protecting Personal Data in the Department of Justice (www.gov.ie))**

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I acknowledge that I have read and understood the information outlined above, which relates to my data protection rights.

Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

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Name of Parent/Guardian of applicant aged under 18 years

\_\_\_\_\_  
Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_



## Section 2

## Applicant's Deportation Order details

### 2.1 Date of Deportation Order

D	D	/	M	M	/	Y	Y	Y	Y
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### 2.2 Last date presented to Garda National Immigration Bureau

D	D	/	M	M	/	Y	Y	Y	Y
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### 2.3 Next date due to present to Garda National Immigration Bureau

D	D	/	M	M	/	Y	Y	Y	Y
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I hereby declare that the above information and any material attached is true, accurate and up-to-date and is the full extent of my submission to the Minister for Justice for consideration under section 3(11) of the Immigration Act 1999.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

By ticking this box I consent to Immigration Service Delivery emailing official communication to me in relation to my immigration status to my email address provided on this application form. I understand these documents will include notifications and decisions and it is my responsibility to take any required action in response. I understand I am not obliged to receive communications electronically and that I may withdraw my consent at any time by emailing [repatadmin@justice.ie](mailto:repatadmin@justice.ie)

Please return this form with all of the relevant documentation to:

**Acknowledgements Unit,  
Repatriation Section,  
Immigration Service Delivery,  
Department of Justice,  
13/14 Burgh Quay,  
Dublin 2  
D02XK70**

Or via email to [repatadmin@justice.ie](mailto:repatadmin@justice.ie)