

How to submit a Spouse of Irish National Application on the ISD Customer Service Portal

Use this form if you are married to, or in a civil partnership with an Irish National AND you

1. Entered the State on a Short Stay 'C' visa

OR

2. Are an asylum seeker

OR

3. You do not hold a valid immigration permission

OR

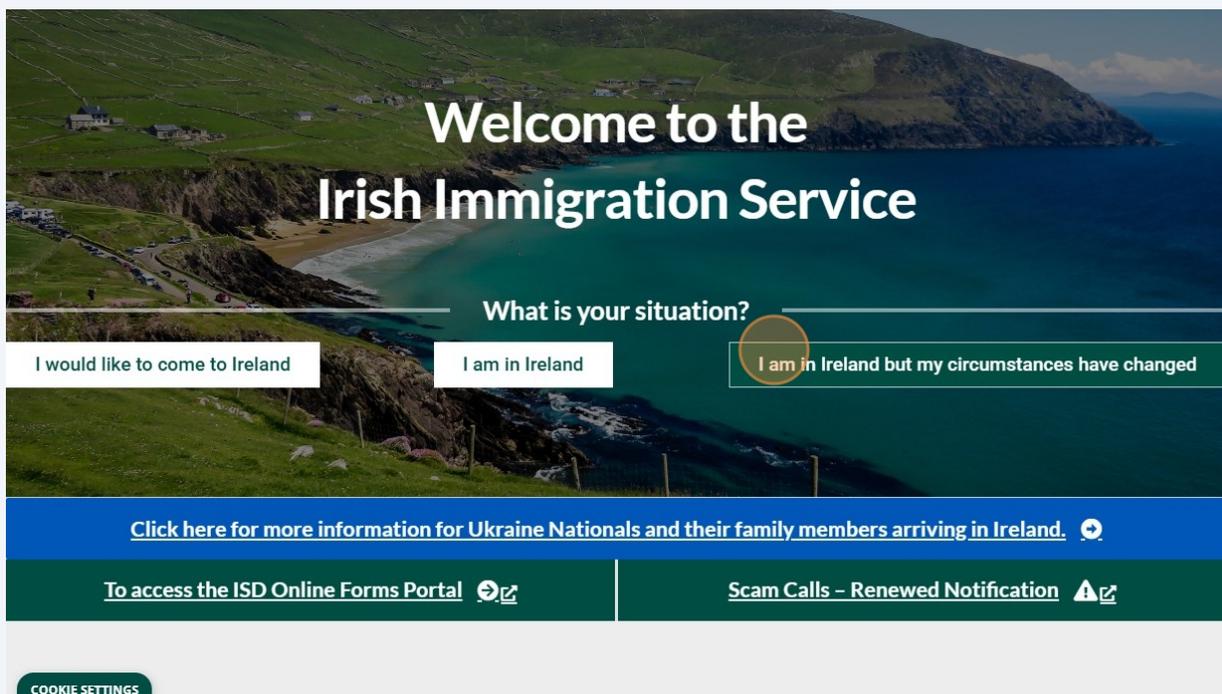
4. You have been refused registration as the spouse of an Irish National

More information is available at

www.irishimmigration.ie/my-situation-has-change...

1

Navigate to <https://www.irishimmigration.ie/> and click 'I am in Ireland but my circumstances have changed'.



2 Click 'Click here for more information'

An Roinn Dlí agus Cirt,
Gnóthaí Baile agus Imirce
Department of Justice,
Home Affairs and Migration

Home Get Started News and Updates Contact Us

do I need to do next?

Click here for more information

opens a new window

Contact Us
Immigration Service Delivery
Department of Justice,
Home Affairs and Migration
13-14 Burgh Quay
Dublin 2 D02 XK70
Ireland

Our Location
Click here to view our location

Useful Links
Privacy Policy and Cookies
Accessibility
Disclaimer
Immigration Service Delivery (ISD)
Online – Terms and Conditions
Immigration Legislation and Policy
Guidelines

Social Channels

3 Click 'The spouse of an Irish national' tab.

Examples of change in circumstances can include where you have got married, changed employment, or completed your studies.

In all these situations it is essential that you advise ISD of those changes. Please read more below about the options and the steps you need to follow.

What are my options?

Family
Where your family situation has changed you must advise ISD immediately. Please click on the links below to get further information on the different permissions that may apply to you. I am now....

- A de facto partner of an Irish or non-EEA national
- The spouse of an Irish national**
- The spouse or child of a non-EEA citizen or Irish national
- The parent of an Irish Citizen child
- Applying for an immigration clearance letter to bring an AAI approved foreign adopted child into the State

Work & Study
If your employment situation changes or if you are now eligible for employment. Please click below to get further information on the different options that may apply to you. I need to....

- Reactivate my employment permission
- Get permission under the Turkish Agreement
- Student Permission
- Apply for the 3rd level graduate programme

Time
If you have lived in Ireland lawfully for a number of years you may be eligible to apply for naturalisation or another type of enhanced residence permission. Please click on the links below.

Personal
Where there is a change in your personal circumstances that impacts your immigration status you should contact ISD immediately. Please click on the links below.

4

Click 'Entered on a Short Stay 'C' Visa, are an asylum seeker, or you do not hold a valid immigration permission, or have been refused registration'.

Please note: EU, EEA or Swiss citizens – This information does not apply to EU, EEA (inclu Swiss citizens. If you are from these countries, you do not need to apply for permission to r

How do I apply?

The way you apply will depend on the permission you have been given to enter and remain

Choose the one that describes your situation.

+ Recently entered the state on a 'D' (Join Family) Visa or were given a Join family

+ Resident in the State on an existing permission

+ Entered on a Short Stay 'C' Visa, are an asylum seeker, or you do not hold a valid refused registration

What happens next?

If your application is approved

- ➔ You will receive a letter from Immigration Service Delivery granting you a permission
- ➔ Details in respect of your registration and renewal of registration will be provided with

Please note: Your permission can be revoked if we later discover that you are not eligible i

This includes, among others:

- Information showing you have broken the conditions of your permission
- Information about your character or conduct, including convictions

5

Open the Spouse of Irish National Form

+ Recently entered the state on a 'D' (Join Family) visa or were given a Join Family stamp by border control

+ Resident in the State on an existing permission

+ Entered on a Short Stay 'C' Visa, are an asylum seeker, or you do not hold a valid immigration permission, or refused registration

1. If you entered the State on a Short Stay 'C' Visa, or
2. You do not hold a valid immigration permission, or
3. Your permission has expired and you were refused further renewal, or
4. You are an asylum seeker, or
5. You have been refused registration as the Spouse of an Irish National.

You must:

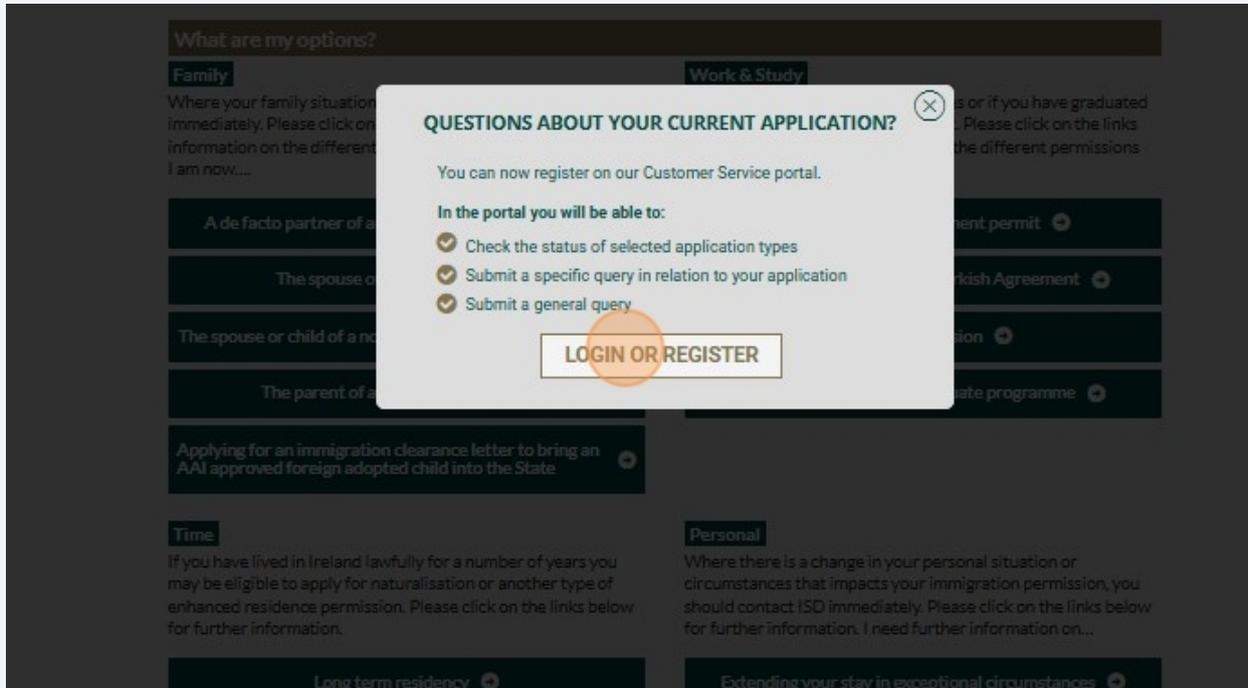
- Complete the [Spouse of Irish National Form](#)
- This a fillable PDF form, which opens a new window on a computer, tablet, or smartphone. Remember to save the form in completely.
- You can submit your application, with all the required documentation, for through the dedicated [Customer Service](#). You can register for an account or log in to your existing account.
- Further documentation may be requested from you if required. Requests will be issued to your email correspondence.
- Select 'Submit Query' and choose the correct options from the following categories:
- 'Domestic Residence and Permissions>Submit an application> Family Dependant application
- Please attach your signed and fully completed application form in PDF format.

You may use a solicitor, legal representative or non-government agency to help you apply. However, you must write to I consent for them to act on your behalf.

What happens next?

6 Fill out this form and save it along with your supporting documents

7 Go to the Customer Service Portal
<https://www.irishimmigration.ie/contact-immigration-service-delivery/>



8 Click 'Submit Query'

Welcome, barbara Mckelvey [View Account](#)

Notifications [View All](#)

- **New Message:** Query-169294-V2J2J0- Comment has been added to your Query by an Agent 21/05/2025, 07:48
- **New Message:** Query-158258-V0M4C8- Comment has been added to your Query by an Agent 06/05/2025, 10:54
- **New Message:** 2555994-ESTC-25 - Your application status has been updated 04/04/2025, 06:14

Upcoming Registration Appointment

No Appointments scheduled

Submit Query **First Time Registration Appointment**

Immigration Information
[Immigration Service](#)
[Delivery Website](#)

Security
[Privacy Policy and Cookies](#)
[Access](#)

Support
[How to make a Subject Access Request](#)
[How to make a Freedom](#)

Ask Tara
Let's chat

COOKIE SETTINGS © Copyright 2025 - An Roinn Dlí agus Cirt | Department Of Justice | All Rights Reserved

9 Select Query Category - **Domestic Residence and Permission,**

Select Sub-Type Query - **Submit an application to DRP**

Select Topic of Query - **Spouse of Irish National**

Home Status Queries Registration

Customer *
barbara Mckelvey

Query Category *
Domestic Residence and Permission

Sub-Type of Query *
Submit an application to DRP

Topic of Query *
Spouse Of Irish National

Next

10 Click Next

Customer
barbara Mckelvey

Query Category *
Domestic Residence and Permission

Sub-Type of Query *
Submit an application to DRP

Topic of Query *
Spouse Of Irish National

Next

11 In Details of Query field type 'Spouse of Irish'.

Choose Your Language -  [Log out](#)

 An Roinn Dlí agus Cúirt
Department of Justice

[Home](#) [Status](#) [Queries](#) [Registration](#)

Details of Query *

Relevant Document
 No file selected

12

Click 'Choose File' and upload your application form. It is not possible to upload supporting documents at this stage. See steps further on.

The screenshot shows the top navigation bar with 'Choose Your Language', a settings gear, and 'Log out'. Below is the Department of Justice logo and navigation links: Home, Status, Queries, and Registration. The main content area features a 'Details of Query' dropdown menu with 'Spouse of Irish' selected. Underneath, the 'Relevant Document' section shows a 'Choose File' button highlighted with a yellow box and a 'No file selected' message. At the bottom of the form are 'Previous' and 'Submit Query' buttons.

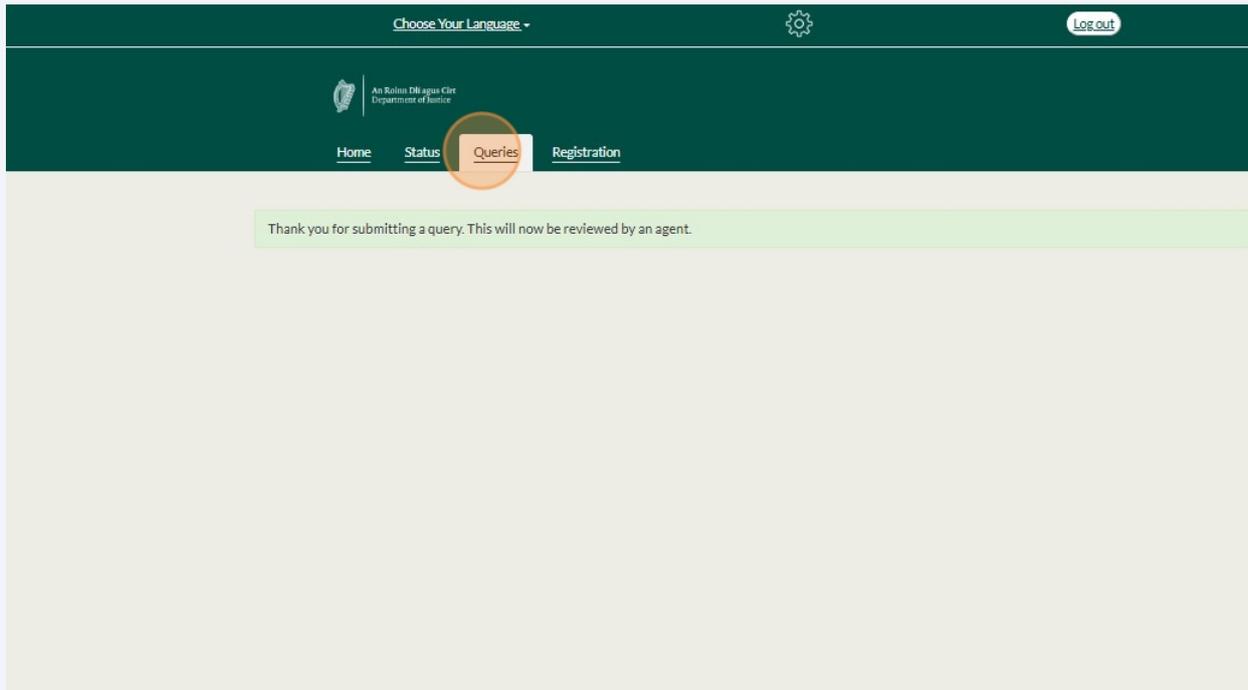
13

Click this 'Submit Query'

This screenshot shows the same 'Details of Query' form. The 'Relevant Document' section now displays 'Spouse-of-Irish-Application-Form.pdf' with a 'Change File' button highlighted by a yellow box and a 'Delete' button. The 'Submit Query' button at the bottom is highlighted with a yellow circle.

14 In order to upload supporting documents you must create a portal message. Proceed as follows.

15 Click "Queries"



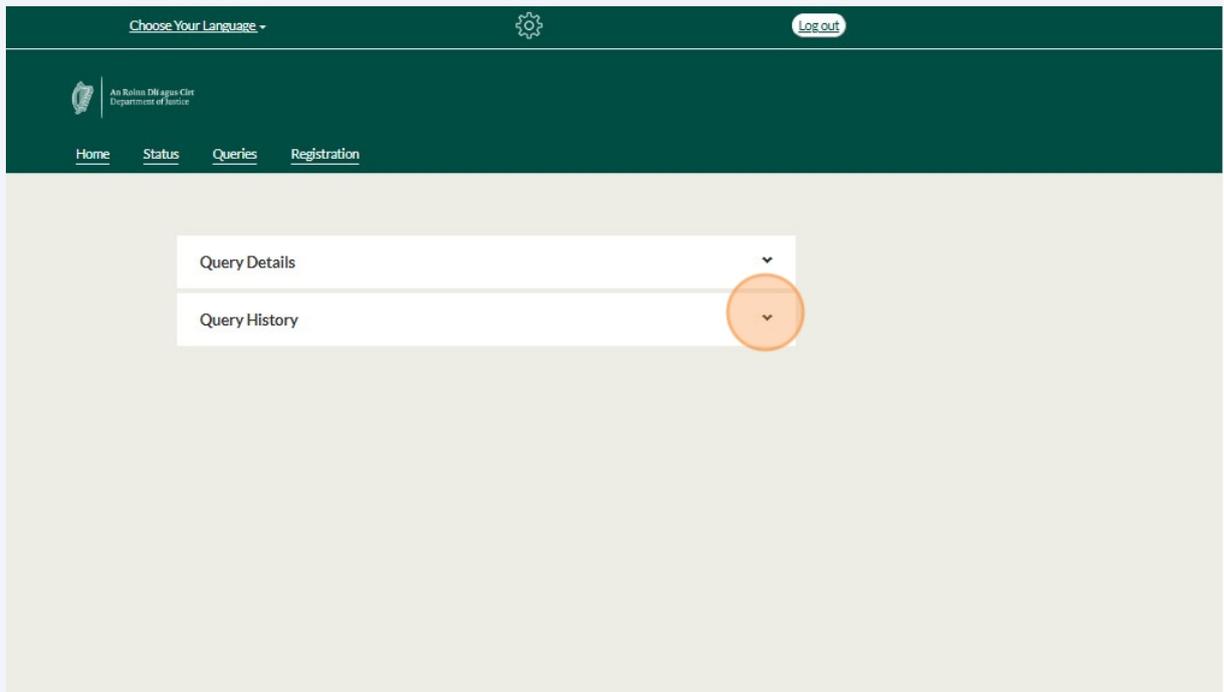
16 Click the query (application) you just created

The screenshot shows the 'Queries' section of the Department of Justice website. The page has a dark green header with 'Choose Your Language', a settings icon, and a 'Log Out' button. Below the header is the Department of Justice logo and navigation links for 'Home', 'Status', 'Queries', and 'Registration'. The main content area has two tabs: 'Active queries' and 'Closed queries'. A table of active queries is displayed, with the first row highlighted by an orange circle. The table has columns for Query ID, Query Type, Query Sub Type, Topic, Status, and Created On.

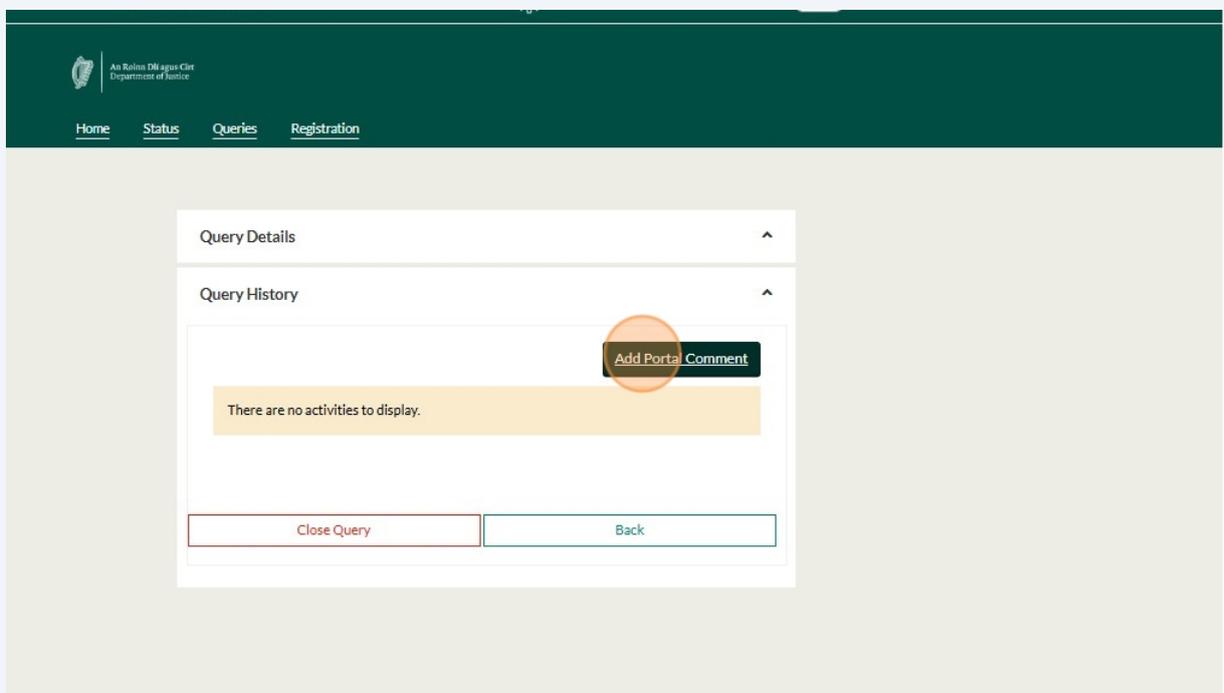
Query ID	Query Type	Query Sub Type	Topic	Status	Created On
Query: 190211-KANIK2	Domestic Residence and Permission	Submit an application to DRP	Spouse Of Irish National	Active	13/06/2025, 03:24:48 pm

At the bottom of the page, there is a 'COOKIE SETTINGS' button on the left, a copyright notice '© Copyright 2025 - An Roinn Dlí agus Cirt | Department Of Justice | All Rights Reserved' in the center, and an 'Ask Tara' chat button on the right.

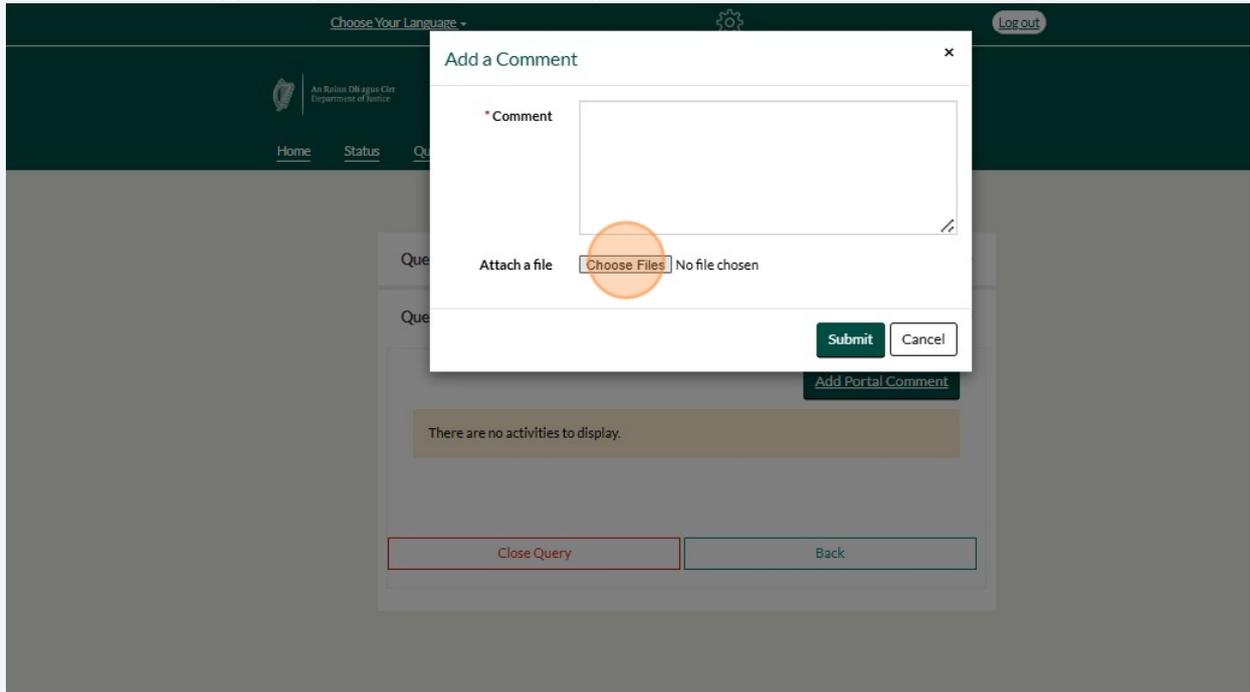
17 Click 'Query History'



18 Click 'Add Portal Comment'

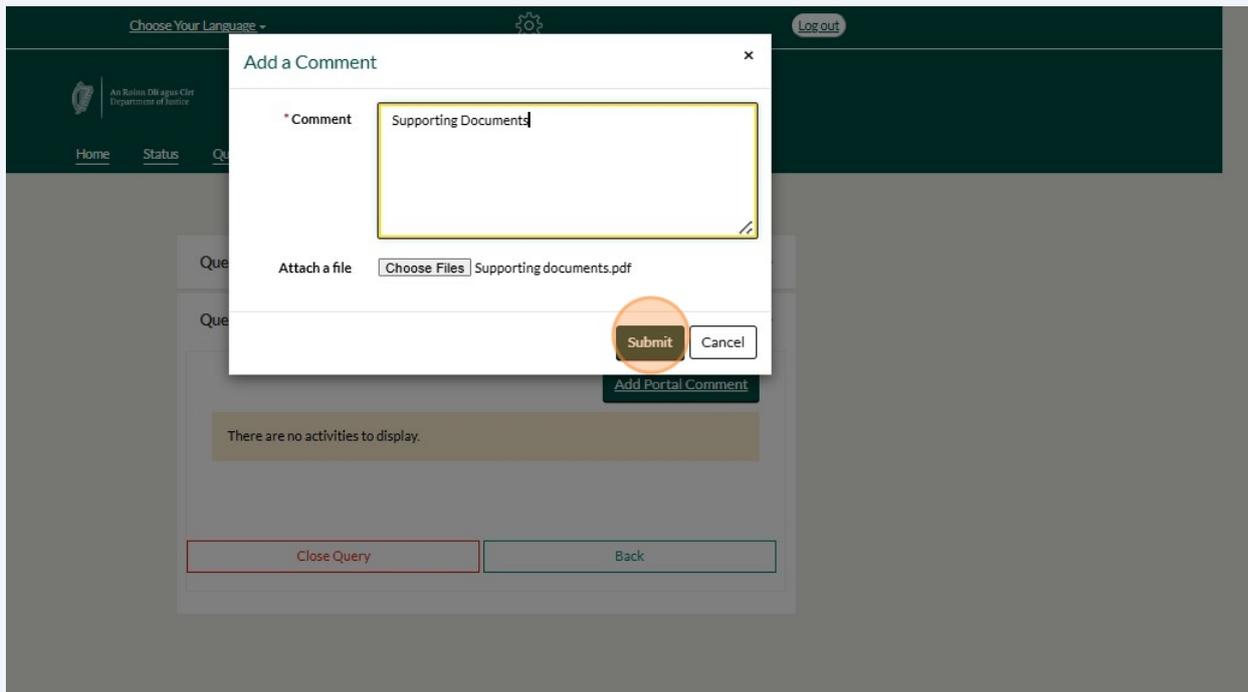


19 Choose your supporting documents. Please note: we only accept PDF, JPEG and PNG file types up to 5MB for each portal comment

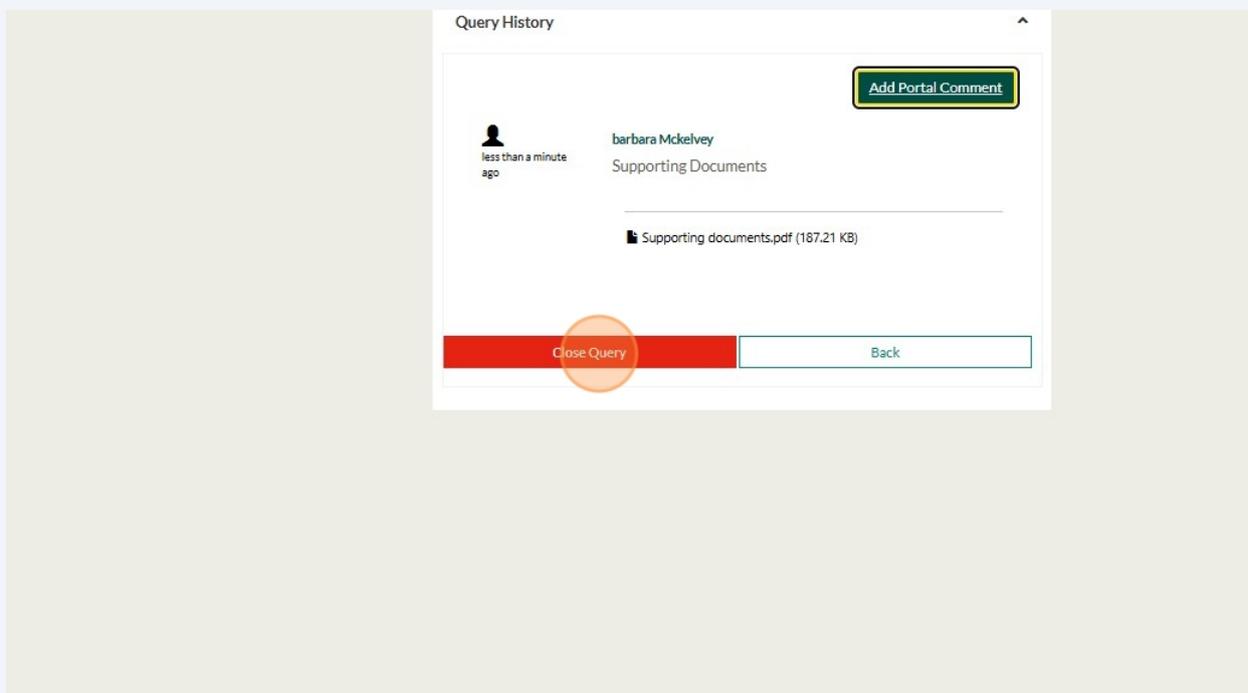


20 In Comment box type 'Supporting Documents'

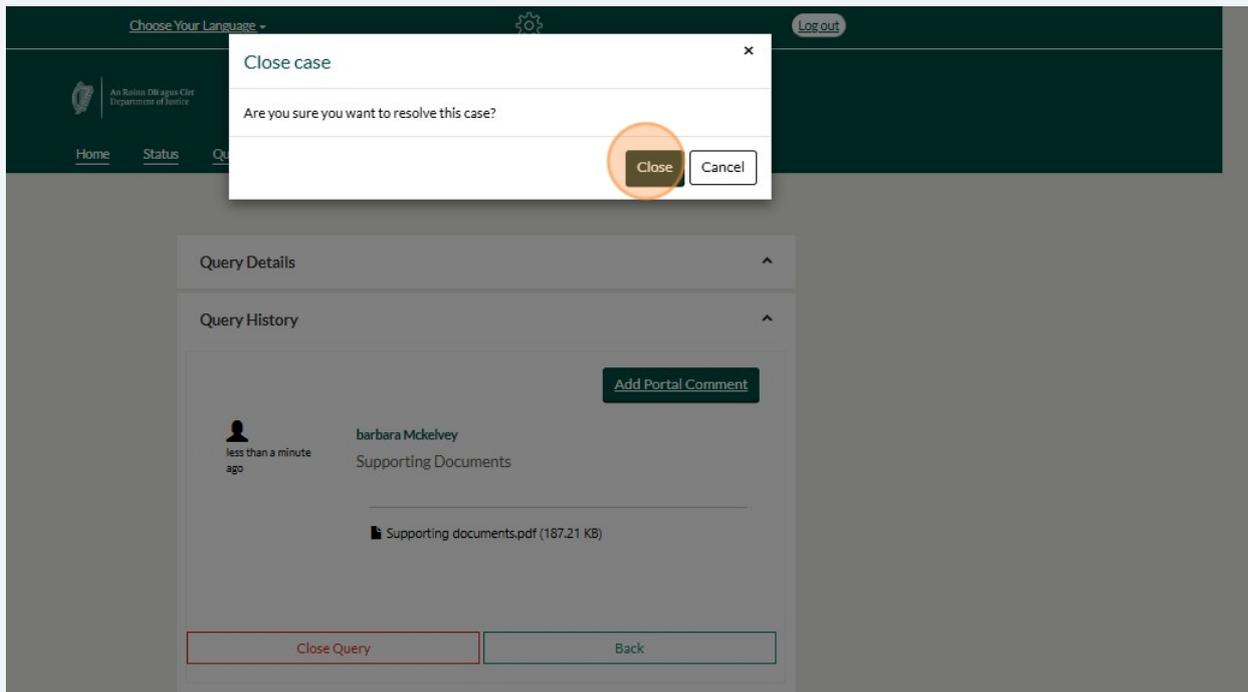
21 Click "Submit"



22 Click "Close Query"



23 Click "Close"



24 Your application form and supporting documents are now submitted. They will be reviewed by a case worker and if there is any further information or documentation required you will be contacted on the Customer Service Portal